

Volker's First Day of Class Topics of Discussion

❖ Logging in to the Network

- Username: All eight digits of student ID
 - Student ID found on address label, or get from instructor
- Password same as user name
 - Required to change at first login
 - Don't forget password
(See front desk receptionists or Bonnie to reset password)

My User Name:

My Password:

- Domain: College
- Roaming Profiles
 - MSTC labs DO NOT use roaming profiles.
 - Lab computers are reset every evening (*Deep Freeze*)
 - DO NOT store your files on the Desktop (they'll be gone tomorrow). Save to your USB drive or the H: drive instead

❖ MyMSTC

- Grand Central Station for all kinds of information related to your education career at MSTC
- Access via the MSTC Home Page (www.mstc.edu)
- Login required (student ID, password). These are **not** the same as the MSTC network logins.
- Accessible via any computer that has an Internet connection.

MyMSTC ID:

MyMSTC Password:

❖ Email


- MSTC provides each student with an email account
- Accessible from anywhere in the world with an Internet capable computer
 - my.mstc.edu
(enter Email username and password)
- Your email address is lastname#####@my.mstc.edu

My MSTC Email address:

My MSTC Email password:

- Caution: Email traffic can be monitored by IS staff
 - Technically for school use only
- Other students emails are available in the address book if you know their last names (and might need 4 digits)
- NO SPAM.
 - Do not take advantage of your access to other students' emails to send messages to everyone.
 - Create appropriate distribution lists to target appropriate students
 - Abuse of email can result in its loss.

❖ Online Grades

- Access via MyMSTC
- Current Semester: click on the class 
- Past Semesters:
Academics, other academics, Assignments
Select (semester) class

❖ Computer Needs

- Don't need a \$2000 system to complete this program
- 2-3GHz CPU or better
- 3-4 GB RAM
- 320 GB hard drive, though here's where you could expand
- USB Flash Drive – 1 GB +
- Nice to have:
 - DVD-RW
 - Laptop

❖ Software Needs

- If enrolled in a program software is cheap
- <http://wiscsoftware.wisc.edu/wisc/>
- We use:
 - Office 2010 (2007 works too)
 - Windows 7
- Visual Studio .NET 2010
 - Provided by MSTC
- Visio 2010
 - Provided by MSTC

❖ Course Syllabus Review

- How to get to Volker's Home Page
www.volker Gaul.com/MSTC
Course Page
- Web Syllabus

❖ Course Web Page Review

- Instructor's Notes
- Camtasia Presentations
- Assignments

❖ Network Resources

- H: Drive
 - Personal storage
 - No one else (including me) can access it
 - NOT accessible from home
- I: Drive
 - *Instructional* resources drive
 - NOT accessible from home
 - Course folder review
 - Submit folder
 1. One way to submit assignments (email is another)
 2. Create folder ON DESKTOP with your name and assignment name
 3. Drag folder to submit folder for this class
 4. Can't take it back (email me if you want to retract the submittal)
 5. If it disappears, I copied it to my computer for grading

❖ Other computer resources

- Rooms 101, 102, 104, 138
 - Networking computers in 136
 - Additional machines in library
- All computers have DVD-RW drives

❖ Printing in the Lab

- \$25.00 *lifetime* printing budget
 - Not *per semester*
- 5¢ per **page**
- Can refill your printing budget at front desk
- Form available to refund lost pages