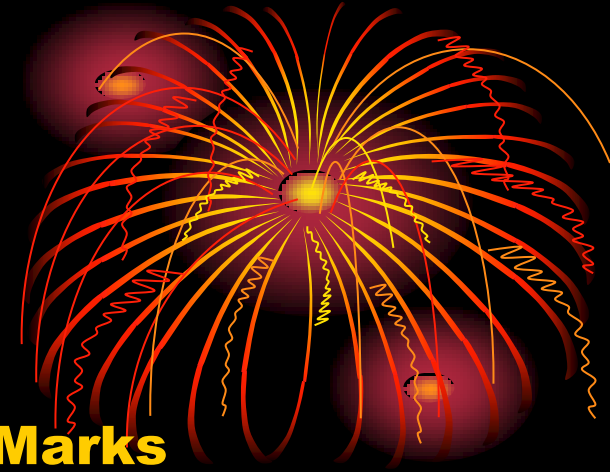




**Accommodations for  
your classes.....**

**How do you get them?**

# Steps to take



- 1. Contact either Patti Lloyd or Mary Marks (depending on what campus you attend, if you haven't already).**
- 2. Bring in documentation of your disability. We need your senior year IEP, psychological testing and/or physician report.**
- 3. Schedule an appointment within the first few weeks of classes (after you have attended all of your classes at least once).**
  - Bring your course syllabus**
  - Discuss your perceptions of the course and what you will need to be successful.**
  - Complete the Disability Accommodation Form (Patti or Mary will help you with this form)**

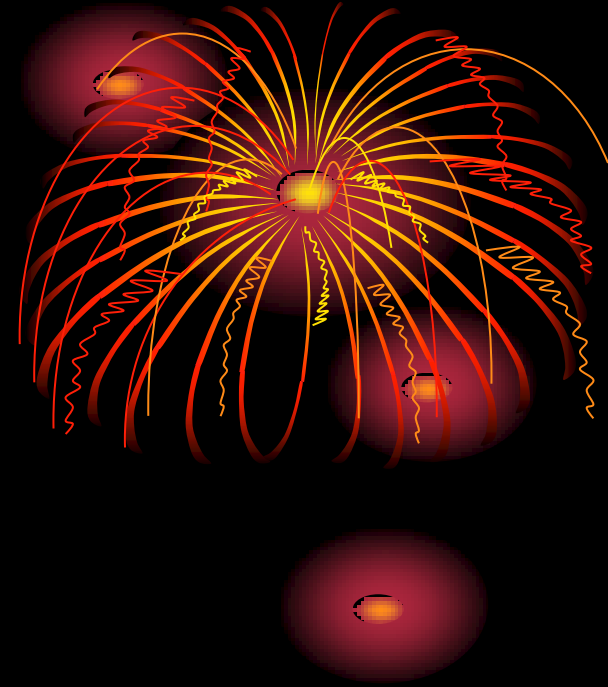
# Accommodations~



- **Plan early. It can take some time to set up certain accommodations (*Especially books on tape*)**
- **Accommodations can't be set up to help with prior work.**
- **If taking exams at the Testing Center, make sure to schedule those exams ahead of time directly with the Testing Center. (Rapids Campus only)**
- **Make sure to let Patti or Mary know if the accommodations are not working.**

# Common accommodations

- **Separate room for testing (distraction reduced)**
- **Extended time on tests**
- **Tests read or on tape**
- **Books on tape**
- **Use of a calculator**
- **Use of spell checker on tests**
- **Extensions for assignments (prearranged with instructor/Disability Staff)**



# If you are struggling....



- **Discuss your concerns with your instructor**
- **Meet with Mary or Patti**
- **Talk with your program counselor**
- **Use Academic Support Center**